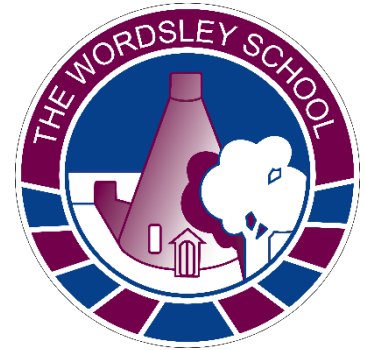


9th January 2024



Dear Parents/ Carers,

Year 9 Parent Consultation Evening Year 9 and Options Evening

In response to the feedback from the questionnaire conducted in the Summer, we will continue to use a virtual booking system for appointments for the Year 9 Parent's Meetings on the 31st January and the appointments will be face to face with the form tutor. Supporting instructions on how to book via SchholCloud are below.

Again, we will be using an online platform called 'SchoolCloud' which can be accessed at www.wordsley.schoolcloud.co.uk. When you reach the home page, you will be required to complete your details and the details of your child (or just one of your children if you have multiple children at Wordsley). You will then be able to view (and select), on the dashboard, the Parent's Meetings that are relevant to you. Once you have done this you have the option to either book appointments with the form tutor either automatically (the system will choose appointments within a specific time frame for you) or manually. If you choose to manually select your appointment, you will be presented with all of the available time slots for your child's form tutor. You then need to choose the appointment time that is most convenient to you. Once you have completed and confirmed your booking, you will receive a confirmation email with your appointment time. If you have any issues booking appointments, please contact the school where we will be able to support you to do this.

Our Year 9 Parent's Meetings will take place on **Wednesday 31st January 2024** from **3:30pm-6:00pm**. Appointments will be available to book from **Wednesday 17th January at 7am** and bookings will close at **2:00pm** on **Wednesday 31st January**. Your child's report will be issued prior to the evening.

As you are aware, your child will be involved in an Options' process over the next few weeks to determine their KS4 curriculum. The briefing for parents will be held in the school hall at **6pm** on **Wednesday 24th January** lasting approximately 40 minutes, and I will be explaining the process and requirements of all stakeholders at that time – it is important that you attend in order to be aware of the key dates and be able to support your child in making the best decisions possible.

We thank you very much in advance for your support of your child and our school in both of these events; we remain committed to providing yourselves and your children with high quality advice and support to enable the very best progress.

Should you have any further queries regarding the Parent's Meetings or the Options evening, please contact school reception.

Yours sincerely,

Mrs H Griffiths
Deputy Headteacher

BELIEVE • ACHIEVE • INSPIRE

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