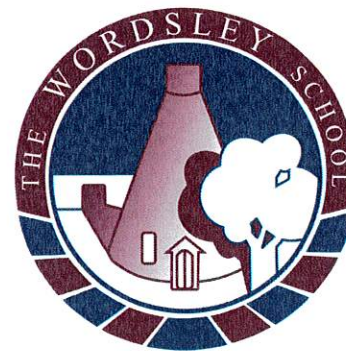


8th April 2024



Dear Parents/ Carers,

Year 8 Parents' Consultation Evening.

In response to the feedback from the questionnaire conducted in the Summer, we will continue to use a virtual booking system for appointments for the Year 8 Parents' Meetings on Wednesday 17th April and the appointments will be face to face with the form tutor. Supporting instructions on how to book via SchoolCloud are below.

Again, we will be using an online platform called 'SchoolCloud' which can be accessed at www.wordsley.schoolcloud.co.uk. When you reach the home page, you will be required to complete your details and the details of your child (or just one of your children if you have multiple children at Wordsley). You will then be able to view (and select), on the dashboard, the Parent's Meetings that are relevant to you. Once you have done this you have the option to either book appointments with the form tutor either automatically (the system will choose appointments within a specific time frame for you) or manually. If you choose to manually select your appointment, you will be presented with all of the available time slots for your child's form tutor. You then need to choose the appointment time that is most convenient to you. Once you have completed and confirmed your booking, you will receive a confirmation email with your appointment time. If you have any issues booking appointments, please contact the school where we will be able to support you to do this.

Our Year 8 Parents' Meetings will take place on **Wednesday 17th April 2024** from **3:30pm- 6:00pm**. Appointments will be available to book from **Tuesday 9th April** at **7am** and bookings will close at **2:00pm** on **Wednesday 17th April**. Your child's report will be issued prior to the evening.

We thank you very much in advance for your support of your child and our school in this event; we remain committed to providing yourselves and your children with high quality advice and support to enable the very best progress.

Should you have any further queries regarding the Parent's Meetings, please contact school reception.

Yours sincerely,

Mrs H Griffiths
Deputy Headteacher

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